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| SHC Action Item | Date Initiated/ Updated | Date Required By: | Status | Lead | Comments / Updates |
| 1. Work Plan 2020-2021: Task Groups | December 8 2020 | January 18 2021 | In Progress | Various | Update: Task Groups (3) formed  1. JCSH Priorities and Implementation TG – Meetings (2)  2. Substance Use Knowledge Summaries TG – See below  3. Healthy School Planner TG – See below |
| 2. Environmental Scan:  Mental Health Guidelines | December 8 2020 | January 31 2021 | In Progress | SK | Update: Scan Request sent again January 7 2021 |
| 3. JCSH Project Task Group – Substance Use Knowledge Summaries | December 2 2020 | January 12 2021 | In Progress |  | Update: Recommendation to MC-SHCC needed by Jan 18: Meetings (1) |
| 4. JCSH Healthy School Planner Task Group | December 2 2020 | January 12 2021 | In Progress |  | Update: Recommendation to MC-SHCC needed by Jan 18: Meetings (2) |
| JCSH Secretariat Action Item | Date Initiated / Updated | Date Required By / Completed : | Status | Secretariat Lead | Comments / Updates |
| 1. Autumn 2020: Work Plan Reviews | October 13 2020 | January 31 2021 | In Progress |  | Update: Work Plan tables developed; task group to review |
| 3. Healthy School Planner: Next Steps Task Group Plan | December 8 2020 | January 31 2021 | In Progress |  | Update: Task Group Meeting 1: January 6 2021 |
| 4. JCSH Project Task Group-Substance Use Knowledge Summary | December 8 2020 | January 31 2021 | In Progress |  | Update: Task Group Meeting 1: January 6 2021 |

Legend of abbreviations:

CSH – Comprehensive School Health

JCSH – Pan-Canadian Joint Consortium for School Health

MC – Management Committee

RoD – Record of Discussion/Decision

SHC – School Health Coordinator(s)

SHCC – School Health Coordinators’ Committee

F2F – Face-to-face meeting

ToR – Terms of Reference

AB – Alberta

BC – British Columbia

MB – Manitoba

NB – New Brunswick

NL – Newfoundland and Labrador

NT – Northwest Territories

NS – Nova Scotia

NU – Nunavut

ON – Ontario

PE – Prince Edward Island

PHAC – Public Health Agency of Canada

SK – Saskatchewan

YT – Yukon

AR – Annual Report

CIM – Core Indicators and Measures

HBSC – Health Behaviour in School-aged Children

PMH – Positive Mental Health